



WOODPLUMPTON PARISH COUNCIL

MEETING TO BE HELD IN SIMON'S LOUNGE
PRESTON GRASSHOPPERS
LIGHTFOOT GREEN LANE, WOODPLUMPTON
on MONDAY 21st Mar 2022 AT 7.00pm.

1. APOLOGIES FOR ABSENCE

2. APPROVAL OF THE MINUTES of the Parish Council Meeting held on 21st Feb 2022.

The Chairman is required to sign the amended Minutes as a true record.

3. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. The length of the adjournment will be at the Chairman's discretion.

NOTE - Matters requiring a Council decision must be included as a specific Agenda item.

5. TRAFFIC CALMING UPDATES

Woodplumpton Scheme - Further to the amendments approved under MIN 21/143, LCC have advised that there are no significant design changes resulting from the Road Safety Audit. Key revisions include

- Kerb radius alterations at the Junction of Woodplumpton Road and Newsham Hall Lane
- Carriageway centre line added on Woodplumpton Road bend at Woodplumpton Hall
- Deterrent is required to prevent pedestrians from crossing at the raised table outside the school in the absence of a footway on the east side of the carriageway.

LCC indicated that they are preparing an invoice for the next stage and **Members are requested to approve this for payment - noting that the Clerk has requested confirmation of when the scheme will be presented to LCC's Cabinet.**

Catforth Scheme – The Catforth scheme is still being reviewed by the Road Safety Audit. It has been noted that there was a pedestrian incident outside Catforth School on the 10th March.

Orchard Parking – Under MIN 21/145, Cllr K Middlebrough advised that he would progress a site meeting with an officer from Preston City Council regarding parking at the Orchard. An update has been requested.

Moorside Lane – A road traffic accident was reported at Moorside Lane on Mon 14th March and Cllr K Middlebrough has been requested to provide an update regarding the speed review following the site meeting on the 8th November and the more recent meeting with the Deputy Police Crime Commissioner as reported at the 21st Feb meeting.

6. FINANCIAL STATEMENT – Feb 2022

The Chairman is requested to confirm the bank accounts and statements have been verified.

7. 2021/22 PAY AWARD

The National Joint Council has agreed a 1.75% pay increase applicable from 1st April 2021. The Clerk is employed on band 24 for 20 hours a week which represents an increase of £271.35 per annum / £22.61 per month. **Members are required to approve 11 months backpay of £248.71 to be added to the revised March salary - subject to Tax and National insurance.**

8. LENGTHSMAN CONTRACT

A contract has been prepared for Mr. Hill to continue as Parish Lengthsman from April 2022.

Members are requested to consider the content of the contract, and authorise the Chairman and Clerk to sign it on behalf of the Council.

9. ACCOUNTS FOR PAYMENT

Members are required to note and approve the following invoices already paid in accordance with Standing Order 2020 15 (xii)

DETAILS	PAYEE	AMOUNT	REF
Room Hire February	Preston Grasshoppers	30.00	FEB 105
Lengthsman 44 - 47	B Hill	900.00	FEB 106

Members are required to approve the following invoices for payment

DETAILS	PAYEE	AMOUNT
Mar salary (new rates) + back pay	J Buttle	1334.84
PAYE	HMRC	186.30
Employer N Ins	HMRC	113.97
Increased pension based on back pay	NEST	72.99

10. GUILD WHEEL FUNDING REQUEST

Members have been forwarded a funding request from the 'Friends of the Guild Wheel' who are a not-for-profit community group who organise maintenance days for volunteers every month. A section of the Guild Wheel is in Woodplumpton Parish running from Nog Tow to the railway bridge after Jackson's Quarry and the group wish to erect fence panels to protect users from the spray and dirt. **Members are requested to consider if this 'one off' funding request can be financed from CIL.**

In addition, the 'Friends' wish to request a regular donation to assist in the purchase of tools, materials and trees for planting. As these are ongoing maintenance costs, any donation would need to be approved annually through the budget, with the group submitting an itemised funding request. Members have set aside £350 in the 2022/23 budget for community donations (not including Catforth in Bloom) and **Members are requested to consider if an amount can be awarded for 2022/23.**

11. RED TELEPHONE KIOSKS

A proposal has been put forward for Members to consider purchasing red telephone kiosks following their removal by BT several years ago. As it will be new infrastructure, it can be funded through CIL however, it is likely that a licence will be required from LCC. **Members are requested to confirm the exact locations and what they will be used for so further enquiries can be made.**

12. 2020/21 INTERNAL AUDIT REQUIREMENTS

In order to comply with Audit Requirements and Finance Regulations, **Members are required to consider the Terms of Reference and review the emailed documents** and confirm that they are up to date and appropriate to the Council's requirements.

- A. Risk Management Strategy
- B. Risk Management Register
- C. Council's Asset Register

Members are also required to approve Mr Slade as the Council's Internal Auditor and comment on the **Internal Audit Checklist** as documented in the revised 2021 JPAG audit procedures which will apply to the 2021/22 AGAR.

13. PLANNING APPLICATIONS BEFORE COUNCIL

Due to the time constraints of a remote meeting, the Clerk is dealing with **routine** planning matters under **delegated authority** in accordance with Standing Order 2020 (15 xiv). **Members are requested to approve the latest comments emailed with the agenda.**

Applications can be viewed at www.preston.gov.uk

Members are requested to comment on the following non-routine application

06/2021/1414 Hybrid Planning Application comprising of: 1. Full planning application for erection of 42no. dwellings; and 2. Outline planning permission for residential development of up to 480no. dwellings seeking approval for access (all other matters reserved) on land south of Bartle Lane, Preston.

14. NEIGHBOURHOOD PLAN

Members have been forwarded an update on the Neighbourhood Plan explaining that further discussions are required with the City Council before the Regulation 16 Consultation can commence. Members have also been reminded that the Consultant only submitted a partial invoice for his work because some reports weren't ready by the grant deadline due to a delay caused by the City Council. (See April 2021 Agenda) **Members are requested to pay his outstanding invoice of £1,355.**

15. UPDATE ON ONGOING MATTERS

Members are requested to **note** the following matters which are still pending

Further to the site meeting on the 8th Nov, County Cllr Whittam has been requested to provide written feedback on LCC's investigation in to the flooding outside the Post Office.

With regards to UU's proposal to improve the drainage issues along Hoyles Lane UU are still advising that *they will be able to provide a more accurate start date and further detail about the work involved when the final design has been approved.* Work planned along Sandy Lane from the 21st March to the 29th April is to allow AJ Cornwall contractors to install a new sewer to the Breck Homes development. LCC have stated that Tyneham Way cannot be used as an alternative route as the road is not yet adopted.

It is understood that LCC and the Canal and Rivers Trust were investigating what can be done to protect Blackleach Lane bridge and an update has been requested.

The City Council stated that advice is needed from a heritage consultant in relation to the repairs to the Stocks. Cllr Bamber is requested to provide an update.

Further to MIN 21/141 regarding concerns about the realignment of Hoyles Lane, Members were informed that LCC replied

The 'priority working as point of the road realignment' is working quite well now that road users have adjusted to the new road layout. There will be a few changes made with regards to the signing and street lighting works that will help make this clearer to approaching vehicles.

16. DATE OF NEXT MEETING

Monday 25th April 2022 at 7.00pm - Venue to be determined.